

O'Brien County Conservation Board
April 13, 2022

The O'Brien County Conservation Board met in regular session at the Prairie Heritage Center. The meeting was called to order at 7:00 p.m. In attendance were: Tom Konz, Dan Verrips, Greg Burmakow and Kathy Luedke.

14 visitors from the community were present.

The minutes from the March 9, 2022 6:00 pm meeting were approved as presented on a motion by Luedke, seconded by Verrips. Motion carried, unanimous.

The minutes from the March 9, 2022 7:00 pm meeting were approved as presented on a motion by Burmakow, seconded by Luedke. Motion carried, unanimous.

Monthly expenditures were approved on a motion by Verrips, seconded by Burmakow. Motion carried, unanimous.

A change in the compensatory time wording in the employee handbook was approved on a motion by Verrips, second by Burmakow. Motion carried unanimous.

“Approved compensatory time for employees shall accrue at one and one-half (1 1/2) hours paid time-off work for every overtime hour worked. Comp time shall be figured on a weekly basis with 1 and ½ hour accrual for any hours worked over 40 hours per week.”

The Prairie Heritage Center cleaning contract with Mary and Molly Hicks was approved on a motion by Luedke, second by Burmakow. Motion carried, unanimous.

The O'Brien County Conservation Board quarterly report was approved as presented on a motion by Burmakow, second by Verrips. Motion carried, unanimous.

The campground hosts were approved, Bob and Vickie Ruden at Mill Creek, LuCinda Seikman at Dog Creek and Kim Remillard at Douma Park on a motion by Verrips, second by Luedke. Motion carried, unanimous.

The hire of 3 seasonal employees, Braxden Scott, Ryan Van Beek, and Bryce Batien were approved pending physical and drug screening on a motion by Luedke, second by Burmakow. Motion carried, unanimous.

The hire of Sarah Fidelke as office manager at a rate of \$43,000/year was approved on a motion by Verrips, second by Luedke. Motion carried, unanimous.

A discussion was held to approve moving forward with a contract to allow recreational rental and bait sales out of the old concession building at Mill Creek Park. The Director will work with the county attorney to put the contract together and post for bids as needed. This was approved on a motion by Burmakow, second by Verrips. Motion carried, Unanimous.

The resignation of Abbie Parker was accepted, with regret on a motion by Luedke, second by Verrips.

A discussion was held about the need for time management tools, such as time clocks and vehicle tracking devices. It was agreed that the director will look into time clock apps for all employees.

Adjourn at 8:33pm on a motion by Verrips, second by Burmakow.

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