

# O'BRIEN COUNTY

## Employment Application

### APPLICANT INFORMATION

Last Name \_\_\_\_\_ First \_\_\_\_\_ M.I. \_\_\_\_\_ Date \_\_\_\_\_  
 Street Address \_\_\_\_\_ Apartment/Unit # \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
 Phone \_\_\_\_\_ E-mail Address \_\_\_\_\_  
 Date Available \_\_\_\_\_ Desired Salary \_\_\_\_\_  
 Position Applied for \_\_\_\_\_  
 Are you authorized to work in the United States? YES NO  
 Have you ever worked for O'Brien County? YES NO If so, when?  
 Have you ever been convicted of a felony? YES NO If yes, explain

### EDUCATION

High School \_\_\_\_\_ Address \_\_\_\_\_  
 From \_\_\_\_\_ To \_\_\_\_\_ Did you graduate? YES NO  
 College \_\_\_\_\_ Address \_\_\_\_\_  
 From \_\_\_\_\_ To \_\_\_\_\_ Did you graduate? YES NO Degree \_\_\_\_\_  
 Other \_\_\_\_\_ Address \_\_\_\_\_  
 From \_\_\_\_\_ To \_\_\_\_\_ Did you graduate? YES NO Degree \_\_\_\_\_

### REFERENCES

*Please list three professional references.*

Full Name \_\_\_\_\_ Relationship \_\_\_\_\_  
 Company \_\_\_\_\_ Phone ( \_\_\_\_\_ ) \_\_\_\_\_  
 Address \_\_\_\_\_  
 Full Name \_\_\_\_\_ Relationship \_\_\_\_\_  
 Company \_\_\_\_\_ Phone ( \_\_\_\_\_ ) \_\_\_\_\_  
 Address \_\_\_\_\_  
 Full Name \_\_\_\_\_ Relationship \_\_\_\_\_  
 Company \_\_\_\_\_ Phone ( \_\_\_\_\_ ) \_\_\_\_\_  
 Address \_\_\_\_\_

If related to anyone in our employ, state name

Do you have a valid Drivers License?                      Yes                      No                      License Number

List professional, trade, business or civic activities or offices.

Describe any specialized training, apprenticeship or skills.

List any additional items you feel are relevant to your qualifications for this position.

**PREVIOUS EMPLOYMENT**

Company Phone ( )  
Address Supervisor  
Job Title Starting Salary \$ Ending Salary \$  
Responsibilities

From To Reason for Leaving  
May we contact your previous supervisor for a reference? YES NO

Company Phone ( )  
Address Supervisor  
Job Title Starting Salary \$ Ending Salary \$  
Responsibilities

From To Reason for Leaving  
May we contact your previous supervisor for a reference? YES NO

Company Phone ( )  
Address Supervisor  
Job Title Starting Salary \$ Ending Salary \$  
Responsibilities

From To Reason for Leaving  
May we contact your previous supervisor for a reference? YES NO

**VETERAN STATUS - PER IOWA CODE CHAPTER 35C**

Are you an honorably discharged Veteran Yes No

Veteran status is service from Korean Conflict - June 25, 1950 to January 31, 1955; Vietnam Conflict - August 5, 1964 to May 7, 1975; Persian Gulf Conflict - August 2, 1990 to Present; or current conflicts in Iraq and Afghanistan.

If the answered yes, please answer the following:

- a. In which war did you serve?
- b. In which branch of the military did you serve?
- c. When did you enter the military? (Month, day, year):
- d. When were you discharged from the military? (Month, day, year):
- e. Please attach a copy of your honorable discharge to this job application.

**PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY:**

- In consideration of my employment, I agree to conform to the policies and procedures of the company. I understand that in accepting this application, the company is in no way obligated to provide me with employment and that I am not obligated to accept employment if offered. Furthermore, if employed, I understand that I am employed at will and that my employment and compensation can be terminated with or without cause, and with or without notice at any time.
- I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that any falsified statements on this application or omission of fact on either this application or during the pre-employment process will result in my application being rejected, or, if I am hired, in my employment being terminated.
- I also understand that any offer of employment is conditioned on the completion of pre-employment tests and documentation. I will, upon request, sign all necessary consent forms.
- I request that any discussion held during board meeting regarding my employment be held in closed session pursuant to code section 21.5(1)(c)      YES     NO

Signature

Date